

America's 1st Choice

of South Carolina, Inc.

Welcome to

OTC ONLINE

ordering made easy

OTC Mail Program - The Easy Way To Get Your Medications

It's as easy as 1, 2, 3...

1



Log-in to
order online

2



We process
your order

3



You receive
medications by mail

*W*e at America's 1st Choice of South Carolina, Inc value your membership and are always working towards providing superior services.

We are pleased to announce that you can now place your monthly OTC & Diabetic orders through our website.

From Member Portal you can now:

- **Place a new order**
- **Track status of your order(s)**
- **Review history of your order(s)**
- **Repeat previous order**

Placing and managing your orders online is quick and easy.
Just follow the simple steps described inside to place your order.



OTC ordering made easy

The Member Portal is the central destination for all information related to your health, benefits, providers, claims and medication. OTC is part of the Member Portal, hence you have to register on Member Portal.

1 Go to and click on Member Portal Registration/Login

The screenshot shows the Member Portal registration page for America's 1st Choice of South Carolina, Inc. It includes a navigation bar with the company logo and a note that the system works best on IE, Chrome, and Safari browsers. A 'Need Assistance?' section provides contact information for toll-free support. The main area is divided into two sections: 'Sign in to Member Portal' with fields for email and password, and 'First Time Users' with instructions to create a new account using a Member ID and Medicare information. Buttons for 'New User Sign UP Now', 'FAQ', and 'Help Manual' are visible, along with a 'Secure Log In' button.

2 If you need help registering on Member Portal, please click on 'New User Sign up'. For detailed instructions, please click on Help Manual.

If you are a registered user on Member Portal, log into User ID and Password.

3 Once you are logged into Member Portal, please click on 'Over The Counter/Diabetic Supplies' menu option.

The screenshot shows the Member Health Portal dashboard for a user named John Doe. The dashboard includes a navigation menu on the left with options like 'Home', 'Personal Information', and 'Navigate to'. The main content area features a 'Welcome to the Member Health Portal' message, a 'Member Profile & Plan Details' box, and several service tiles for 'View Your Claims', 'Find Doctor, Pharmacy or Facility', 'Health Education', and 'Plan Star Rating'. A 'F.A.Q.' link is also visible.

4 On the 'Order Placement - Member' Page, select the Product Name from the drop down option. Item Number, Medicine Group, Description and Drug type will be automatically displayed. Select Order quantity and click Submit button.

The screenshot shows the 'Order Placement - Member' page. It includes a header with the user's name and the date. A navigation bar contains 'Order Placement', 'Delivery Order Status', and 'OTC Help'. The main content area displays the order number and member ID. Below this, there are fields for member information (Member ID, PBP ID, Plan Name, Home Phone, Cell Phone, Business Phone, Physician Certificate Exp Date, PCP Approved Testing Frequency, Slip Expiry Date) and order details (Order Month, Order Date, Plan Limit, Available Limit). A table titled 'List of Available Items' is shown at the bottom, with columns for Remove, Medicine Group, Item No, Product Name, Description, Order Quantity, UOM, and Drug Type. A dropdown menu is highlighted in the Product Name column.

The Easy Way To Get Your Medications

Diabetic Profile

Question	Response
YOUR CURRENT PRIMARY CARE PHYSICIAN NAME IS	John Doe Sr
WHO IS TREATING DIABETIC CURRENTLY? *	PCP
YOUR PRIMARY CARE PHYSICIAN PHONE NO IS	888-888-8888
YOUR PRIMARY CARE PHYSICIAN FAX NO IS	888-888-8888
YOUR PRIMARY CARE PHYSICIAN ADDRESS1 IS	Address 1
YOUR PRIMARY CARE PHYSICIAN ADDRESS2 IS	Address 2
YOUR PRIMARY CARE PHYSICIAN CITY IS	City
YOUR PRIMARY CARE PHYSICIAN STATE IS	State
YOUR PRIMARY CARE PHYSICIAN ZIPCODE IS	33333
ARE THE ABOVE PHYSICIAN DETAILS CORRECT? *	--Select--
HOW MANY TIMES A DAY DO YOU TEST YOUR BLOOD SUGAR? *	2X
TYPE OF DIABETIC TESTING MACHINE YOU CURRENTLY USE	Machine Name
HOW LONG YOU HAVE BEEN USING THIS MACHINE *	--Select--
HOW SOON YOU WILL BE OUT OF DIABETIC SUPPLY *	--Select--

Modify **Continue** [Click Here for Diabetic Supply Details](#)

If you are ordering a Diabetic medication, you will be prompted to answer a few questions regarding your primary care physician and your health.

5 You will be asked to confirm or modify your shipping address.

Address Confirmation

Member ID PXXXXXXXXXX

First Name John Last Name Doe

Current Primary Address

Address1 Address 1
Address2
City City
State FL Zip Code 33614

Current Shipping Address

Address1 Address 1
Address2
City City
State FL Zip Code 33614

Contact Phone Numbers
Home Phone 555-555-5555
Business Phone
Cell Phone

If above permanent address is not correct please call 1-866-900-2688 during regular business hours and request customer service representative to change address

Is the Above Shipping Address Correct?
Yes No

Continue

6 Once confirmed, your order number will be displayed. Please allow 8 to 10 business days for delivery of your order.

Your Order Number is DO-14-198670

Thank you for placing order. You will receive the requested items within 8 to 10 business days. You can always check the status of your order through Delivery order status link **Delivery Order Status**

Member ID PXXXXXXXXXX

First Name John Last Name Doe

Shipping Address Address Details Plan Limit \$18.00 Order Value \$0.00

Medicine Group	Item No	Product Name	Description	Quantity	UOM	Drug Type
DIABET	D12	FORA STRIPS	FORA STRIPS	2	PACK	DIABET
OTHERS	100	FREEDOM FLYER	FREEDOM FLYER	1	1	OTC

Modify **Confirm**